

CODE OF CONDUCT FOR STUDENTS

Once admitted to the College, student a constituent of the family of the institution are required to display exemplary image of the College. Hence these guidelines are issued to be followed in to:-

1. Admission granted to a student to a course of study of at the College is based on the premise that the documents submitted by the candidate are genuine. In case the same being otherwise or any fact coming to knowledge of the College that invalidates the admission of the student, the College has the right summarily terminate his/her studentship in the College.
2. Students are required to attend classwork regularly and ensure that their attendance is recorded on biometric system which is being introduced from the Academic session 2026-2027 in pursuance to the rules of PCI. As per the University of Jammu rules, it is mandatory to have attained 75% attendance to be eligible to be permitted to appear in End semester Examination. In extraordinary situation of prolonged absence due illness or any excruciating happening, the Principal of the College may arrange extra classes on the request of the student/parent to make up the deficiency. Consistently irregular attendance may entail suspension/ in severe cases expulsion of the student from the College.
3. There is no dress code as of now. However, in case the same is notified, the same is to be followed strictly. Flashy clothes are not encouraged in the Campus. Female students using high heeled shoes and male students with shirts not tucked inside the trousers may be asked to leave the Campus. As belonging to the community of healthcare providers, good personal hygiene is required to be maintained by the students.
4. Strict silence is required to be maintained within the college building. Leaving or entering the classroom, when the lecture is in progress is not permitted expect with the permission of the concerned teacher. Students may bring Mobile phones or other electronic device at their own risk. The College will not entertain complaint for the loss any such device by a student. The mobile must be either switched off or in flight mode within the College building. Students are not allowed to loiter around during classwork hours. Default on this account will attract fine.
5. Each student is issued a College Identity card and a Library card besides a Bus card (**in cases where applicable**)* ID card and Bus card should always available on the person of the student which needs to produced to, when asked for by any College functionary.
6. Students are required to wear a good and decent behavior towards the teacher and courteous relationship towards fellow students. Misbehavior of any kind towards a teacher/College functionary may attract severe punishment.
7. The College observes zero tolerance towards any aberration on the part of a student that falls under following categories. Severe punishment for the default on this count may attract, from fines, suspension from a term/semester or expulsion from the College and/or reporting to concerned Police authorities for violation of antiragging and sexual harassment laws.
 - a. Ragging:-Harassment, teasing, use of abusive or indecent language, intimidating, threatening or any act that causes physical or mental distress to a junior /newcomer student shall constitute offence under this category.
 - b. Sexual Harassment; Verbal use of indecent language/sexual remarks, commenting on body in subtle or explicit manner, use of indecent gestures, obstructing or intended physical contact or use of physical hurt of any kind particularly against a female student fall under this category. Unsolicited emails/whatsapp/text messages of offending nature also constitute an offence.
 - c. Causing physical injury to a fellow student within the College/hostel premises.
8. Political activity within the Campus/Hostel is prohibited. No student is permitted to host any meeting or express himself/herself on political matter/topic either verbally or in written form during his/her stay in the College.
9. Students may not bring in any outsider inside the College Campus; even in the Hostel premises/college Canteen unless with the previous permission of the Principal/Warden.
10. Damage to the College property in any form including defacing walls, damage of electric installations, working benches or laboratory fittings or furniture is punishable by a fine twice the cost of damage caused. No property of College is permitted to be taken out of the Campus of the College.
11. Smoking, use or possession of electronic cigarettes, chewing of Gutka/tobacco, spitting in the College building is expressly prohibited and is punishable of heavy fines.
12. Student found in possession of any drugs of abuse within the College Campus is treated as a criminal activity and handled as per law.
13. The College requires the student to complete his/her course within the prescribed duration of the time. In case of overstay in the College caused by poor performance and failures, he/she will have to continue to pay College fee for the additional duration he/she stays in the College till the completion of the course.
14. As per the rules, the student is under an obligation to deposit his/her College fee for the entire academic year at the beginning of 1st, 3rd, 5th and 7th semester within one week of issue of Admission/Promotion letter by the College. For convenience of the students, the College permits payment of college fee in two installments during an academic year. However, the College may withdraw this concession in case of history of defaulted payments on the part of the student. In occasional situation, the student may obtain written prior permission to defer the payment of College fee. However, this concession of delayed payment can in no case be extended for more than two weeks and will be permitted only once during the entire duration of the Course.
15. The College observes equal respect for all the faiths and religions and desires its students to maintain a harmonious environment in the College. Any aberration in this policy by a student shall attract serious punishment.